



Colegio Nuestra Señora de Lourdes

RENOVACIÓN DE MATRÍCULA

Año Académico

2004-2005

www.geocities.com/ensalourdes



Datos del estudiante a matricular

NÚMERO CUENTA: 211491

OK

GRADO A MATRICULAR EN EL CURSO 2004 - 2005 [F/V]

APELLIDO PATERNO

APELLIDO MATERNO

NOMBRE

INICIAL

NACIMIENTO

SEXO

BAUTISMO

COMUNIÓN

06/01/98

MASCULINO
X FEMENINO

MES DIA AÑO

MES DIA AÑO

MEDICINAS

SEGURO SOCIAL

DATOS DE LA FAMILIA

INGRESO ANUAL
APROXIMADO

50,000

ESTADO CIVIL

X CASADO
SOLTERO
VIUDO
DIVORCIADO
SEPARADO
CONVIVE

MATRIMONIO

X CATÓLICO
NO CATÓLICO
OTROSTOTAL MIEMBROS
DE LA FAMILIA

4

CON QUIEN VIVE

X AMBOS PADRES
PADRE
MADRE
HERMANO
HERMANA
TÍOSMADRINA
ABUELOS
MADRASTRA
PADRASTRO
OTROS

NOMBRE

INICIAL

APELLIDO PATERNO

APELLIDO MATERNO

PROFESIÓN

X MAESTRO-A
SECRETARIO-A
SUPERVISOR-A
GERENTE
RETIRADO-A
NEGOCIO PROPIO
ENFERMERO-A
PROGRAMADOR-A
BOMBERO
POLICIA
AGENTE SEGUROS
DIRECTOR-A
OTROS

LUGAR DE TRABAJO

844657EBAWIGZ

TELÉFONO TRABAJO

7877656764

TELÉFONO HOGAR

7877815732

CELULAR

7875907247

PREPARACIÓN ACADÉMICA

EXAMEN LIBRE
VOCACIONAL
ESCUELA ELEMENTAL
ESCUELA SUPERIOR
GRADO ASOCIADO
X BACHILLERATO
MAESTRIA
DOCTORADO

DATOS DEL PADRE

NOMBRE

INICIAL

APELLIDO PATERNO

APELLIDO MATERNO

PROFESIÓN

X MAESTRO-A
SECRETARIO-A
SUPERVISOR-A
GERENTE
RETIRADO-A
NEGOCIO PROPIO
ENFERMERO-A
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BOMBERO
POLICIA
AGENTE SEGUROS
DIRECTOR-A
OTROS

LUGAR DE EMPLEO

SAZZE3RTANBAIZ

TELÉFONO TRABAJO

7877015732

TELÉFONO HOGAR

7877015732

CELULAR

7875907247

PREPARACIÓN ACADÉMICA

EXAMEN LIBRE
VOCACIONAL
ESCUELA ELEMENTAL
ESCUELA SUPERIOR
GRADO ASOCIADO
BACHILLERATO
X MAESTRIA
DOCTORADO

DATOS DE LA MADRE

PERSONA ENCARGADA DEL ESTUDIANTE:

MADRE [] PADRE [] AMBOS [X] PADRASTRO [] MADRASTRA [] ABUELOS []

NOMBRE DEL ENCARGADO

INICIAL

APELLIDO PATERNO

APELLIDO MATERNO

EXHIBIT F



Universal Service Administrative Company
Schools & Libraries Division

CASE SR-2004-BEN-200448

Date: February 10, 2005
To: Madeline Melgen
E-Mail: mmelgen@escuelascaticas-sj.org
Entity: **200448 - COLEGIO NUESTRA SENORA DE LOURDES**
Fax #: [Fax: Madeline Melgen@1 787 731 0000]
Phone: 787-731-6100
Sender: Bob Leipow
Phone: 973-581-6738
Fax: 973-599-6515
E-mail: rleipow@sl.universalservice.org
Subject: Funding year 2004 Selective Review Follow-Up Questions

*** **

This FAX is a follow-up to the information Marieglorie Zapata sent to Jennifer Hung on October 18, 2004 regarding our selective review of **COLEGIO NUESTRA SENORA DE LOURDES**. I've taken over Jennifer Hung's responsibilities for completing this selective review. Most significantly, in this letter we are requesting the approved operating budget for this school. The budget that was sent is not labeled the approved operating budget.

It is important that we receive all of the information requested by the close of business February 18, 2005. If we do not receive the information by then, your application will be reviewed using the information currently on file, which could result in a reduction or denial of funding. If you need additional time to prepare your response, please let me know as soon as possible. Please fax or e-mail the requested information to my attention. If you have any questions please feel free to contact me.

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BUDGET:

- At this time, **do you have an approved operating budget** for 2004-2005? If so, please submit an operating budget for 2004-2005 showing **both revenues and expenses, indicating where your portion of e-rate is allocated.**
 - **State that it is the approved operating budget.**
 - Be sure to specify the **name of the school** to which the budget applies.
 - Please clearly specify the **time frame** that the budget covers, including a starting date and ending date (for example, July 1, 2003 - Jun 30, 2004).
 - **Writing on the actual budget, place an arrow next to each fund/budget line, on BOTH the revenue and expense side of your budget, showing where you**

have allocated the necessary dollars for your share of E-Rate. Please write the specific amount that will come from each fund/budget line. For example, if budget line A002 contains \$200,000 and \$130,000 will be used to pay your share of E-Rate, then please draw an arrow to line A002 and write "E-Rate, \$130,000."

- **Please DO NOT point to the overall total budget line. You must point to the proper individual budget line. Do this for both Expenses & Revenue(income).**
- Note: if a final, approved budget is provided; we may verify that budget with independent sources
- **If an approved budget is still not available** or in the early stages of an approval process, **we will need two items.** The first is a letter signed by a school or library official (superintendent, board president, chief business administrator). This letter should explain what phase of the approval process you are in, whether your share of funding is contingent on any outside action (e.g. voter approval, board approval, state legislation, etc.) and whether in the absence of such outside approval, you anticipate being able to meet your share of the E-RATE amount. Also make sure that the letter identifies the specific amount that you will have available to pay your share. For example, if you have \$100,000 that you will be putting in your budget, make sure that that is noted in the letter. **In addition** to that letter (and in lieu of a finalized budget), we will need **one of the following** as noted below:
 - A draft budget for FY 2004-2005 showing both revenues and expenses indicating from where your portion of e-rate is coming
 - A resolution of a governing Board authorizing the filing of a Form(s) 471 for a given dollar amount, for given services and/or products, within a given timeframe. For us to consider such a resolution sufficient evidence that your entity has provided for payment of your share of E-rate, the resolution should specify the funding year, the fiscal year, or the school year during which the payment is authorized.
 - If donations (or other dollars from any contributor) are a source, a signed commitment letter from the donor (e.g. school or library foundation) to the applicant specifying 1) the level and commitment of funds or other resources; 2) the timing of the delivery of such resources, along with a positive indication that the resources are for E-rate supported products/services or for items needed to use effectively with the discounted services. (The indication as to the use of the resources might come from the donor or be reflected in a Board resolution committing donations to E-rate related purposes.)
 - Please note: If a final, approved budget is **not** available, we require a **combination** of a letter (described above) **AND** one of the bulleted examples above. We require **both**, not one or the other

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Professional Development:

Please provide a one-page summary of the resources and strategies you have for professional development addressing the questions listed below. Please don't be brief.

- Do you have a training staff?
- Who provides the training?
- Who receives the training and what are they trained on?
- Is a train-the-trainer mode of training used?
- Are there Education Service Agencies that provide training?
- Please provide a 1-page summary of all the resources and strategies you have.

Please do not hesitate to call me, should you have any questions. Thank you for your cooperation and remember that any information requested must be faxed or e-mailed *within 7 calendar days from today*. If you need additional time to prepare your response, please let me know as soon as possible. If you are going to send e-mail to me, please make sure that at the end of your e-mail you have your Full Name and Official Title. Please call me if you have questions at 973-581-6738

Thank you.

Bob Leipow

Selective Reviewer

Associate Manager - SLD

Phone: 1-973-581-6738

Fax: 1-973-599-6515

Email: rleipow@sl.universalservice.org



80 South Jefferson Road
Whippany, New Jersey 07981
Fax: 973-599-6515

Universal Service Administrative Company
Schools & Libraries

FAX TRANSMISSION COVER SHEET

To: Madeline Melgen
Fax: 1 787 731 0000
Subject: CASE SR-2004-BEN-200448 - COLEGIO NUESTRA SENORA DE
From: PIAIntegrated
Date: February 10, 2005
Time: 9:35:40 AM

YOU SHOULD RECEIVE 5 PAGE(S), INCLUDING THIS COVER SHEET. IF YOU DO NOT RECEIVE ALL THE PAGES, PLEASE CALL THE CONTACT SPECIFIED BELOW.

Date: February 10, 2005

To: Madeline Melgen

E-Mail: mmelgen@escuelascaticas-sj.org

Entity: **200448 – COLEGIO NUESTRA SENORA DE LOURDES**

Fax #: [Fax: Madeline Melgen@1 787 731 0000]

Phone: 787-731-6100

Sender: Bob Leipow

Privilege and Confidentiality Notice

The information in this telecopy is intended for the named recipients only. It may contain information that is privileged, confidential or otherwise protected from disclosure. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on the contents of this telecopied material is strictly prohibited. If you have received the telecopy in error, please notify us by telephone immediately and mail the original to us at the above address. Thank you.

Phone: 973-581-6738

Fax: 973-599-6515

E-mail: rleipow@sl.universalservice.org

Subject: Funding year 2004 Selective Review Follow-Up Questions

This FAX is a follow-up to the information Marieglorie Zapata sent to Jennifer Hung on October 18, 2004 regarding our selective review of **COLEGIO NUESTRA SENORA DE LOURDES**. I've taken over Jennifer Hung's responsibilities for completing this selective review. Most significantly, in this letter we are requesting the approved operating budget for this school. The budget that was sent is not labeled the approved operating budget.

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Please refer to the attached document.



Universal Service Administrative Company
Schools & Libraries Division

FUNDING COMMITMENT DECISION LETTER

(Funding Year 2004: 07/01/2004 - 06/30/2005)

March 1, 2005

Madeline Melgen Ed D
COLEGIO LOURDES
Road 177 Building 2021
Camino Alejandrino
Guaynabo, PR 00969-5140

Re: Form 471 Application Number: 425310
Funding Year 2004: 07/01/2004 - 06/30/2005
Billed Entity Number: 159181
Applicant's Form Identifier: TEL159181

Thank you for your Funding Year 2004 E-rate application and for any assistance you provided throughout our review. Here is the current status of the funding request(s) featured in the Funding Commitment Report at the end of this letter.

- The amount, \$8,262.40 is "Approved."

Please refer to the Funding Commitment Report on the page following this letter for specific funding request decisions and explanations.

The Important Reminders and Deadlines immediately preceding this letter are provided to assist you throughout the application process.

NEXT STEPS

- Review technology planning approval requirements
- Review CIPA Requirements
- File Form 486
- Invoice the SLD using the Form 474 (service providers) or Form 472 (Billed Entity)

FUNDING COMMITMENT REPORT

On the pages following this letter, we have provided a Funding Commitment Report for the Form 471 application cited above. The enclosed report includes a list of the Funding Request Number(s) (FRNs) from your application. The SLD is also sending this information to your service provider(s) so preparations can be made to begin implementing your E-rate discount(s) after you file your Form 486. Immediately preceding the Funding Commitment Report, you will find a guide that provides a definition for each line of the Report.

TO APPEAL THIS DECISION:

If you wish to appeal the decision indicated in this letter, your appeal must be received by the SLD or postmarked withing 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and e-mail address (if available) for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Identify which Funding Commitment Decision(s) you are appealing. Indicate the relevant funding year and the date

IMPORTANT REMINDERS & DEADLINES

Date: March 1, 2005
471 : 425310
BEN : 159181

The following information is provided to assist you throughout the application process. We recommend that you keep it in an easily accessible location and that you share it with the appropriate members of your organization.

FORM 486 DEADLINE - The Form 486 must be postmarked no later than 120 days after the Service Start Date you report on the Form 486 or no later than 120 days after the date of the Funding Commitment Decision Letter, whichever is later. If you are required to have a Technology Plan, that plan must be approved by the start of service for this funding year, you must indicate the SLD Certified Technology Approver who approved your plan and you must retain your approval letter and documentation of your monitoring of the progress toward your stated goals.

CHILDREN'S INTERNET PROTECTION ACT (CIPA) - You must be in compliance with CIPA and cannot request a waiver, if FY2004 is your Third Funding Year for the purposes of CIPA.

INVOICE DEADLINE - Invoices must be postmarked no later than 120 days after the last date to receive service - including extensions - or 120 days after the date of the Form 486 Notification Letter, whichever is later. Invoices should not be submitted until the invoiced products and services have been delivered and billed, and (for BEAR Forms) the provider has been paid.

OBLIGATION TO PAY NON-DISCOUNT PORTION - Applicants are required to pay the non-discount portion of the cost of the products and/or services. Service providers are required to bill applicants for the non-discount portion. The FCC has stated that requiring applicants to pay their share ensures efficiency and accountability in the program. If you are using a trade-in as part of your non-discount portion, please refer to the SLD web site.

RETAIN DOCUMENTATION - Applicants must retain documentation, including but not limited to, documents showing:

- compliance with all applicable competitive bidding requirements,
- products and/or services delivered (e.g., customer bills detailing make, model and serial number),
- resources necessary to make effective use of E-rate discounts, including the purchase of equipment such as workstations not eligible for support,
- the specific location of each item of E-rate funded equipment, and
- the applicant has paid the non-discount portion.

These documents must be retained and available for review for 5 years.

SUSPENSION AND DEBARMENT - Persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the Schools and Libraries Support Mechanism are subject to suspension and debarment from the program.

FREE SERVICES ADVISORY - Applicants and service providers are prohibited from using the Schools and Libraries Support Mechanism to subsidize the procurement of ineligible or unrequested products and services, or from participating in arrangements that have the effect of providing a discount level to applicants greater than that to which applicants are entitled.

Complete program information - including more information on these reminders - is posted to the Schools and Libraries Division (SLD) web site at www.sl.universalservice.org. You may also contact the SLD Client Service Bureau by e-mail using the "Submit a Question" link on the SLD web site, by fax at 1-888-276-8736 or by phone at 1-888-203-8100.

of the FCDL. Your letter of appeal must also include the Billed Entity Name, the Form 471 Application Number, and the Billed Entity Number from the top of your letter.

3. When explaining your appeal, copy the language or text from the Funding Commitment Report that is at the heart of your appeal, to allow the SLD to more readily understand your appeal and respond appropriately. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep copies of your correspondence and documentation.

4. Provide an authorized signature on your letter of appeal.

If you are submitting your appeal on paper, please send your appeal to: Letter of Appeal, Schools and Libraries Division, Box 125 - Correspondence Unit, 80 South Jefferson Road, Whippany, NJ 07981. Additional options for filing an appeal can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by contacting the Client Service Bureau. We encourage the use of either the e-mail or fax filing options.

While we encourage you to resolve your appeal with the SLD first, you have the option of filing an appeal directly with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. If you are submitting your appeal via United States Postal Service, sent to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554. Further information and options for filing an appeal directly with the FCC can be found in the "Appeals Procedure" posted in the Reference Area of the SLD web site or by contacting the Client Service Bureau. We strongly recommend that you use either the e-mail or fax filing options.

NOTICE ON RULES AND FUNDS AVAILABILITY

Applicants' receipt of funding commitments is contingent on their compliance with all statutory, regulatory, and procedural requirements of the Schools and Libraries Universal Service Support Mechanism. Applicants who have received funding commitments continue to be subject to audits and other reviews that USAC and/or the FCC may undertake periodically to assure that funds that have been committed are being used in accordance with all such requirements. The SLD may be required to reduce or cancel funding commitments that were not issued in accordance with such requirements, whether due to action or inaction, including but not limited to that by the SLD, the applicant, or the service provider. The SLD, and other appropriate authorities (including but not limited to USAC and the FCC), may pursue enforcement actions and other means of recourse to collect erroneously disbursed funds. The timing of payment of invoices may also be affected by the availability of funds based on the amount of funds collected from contributing telecommunications companies.

Schools and Libraries Division
Universal Service Administrative Company

A GUIDE TO THE FUNDING COMMITMENT REPORT

A report for each E-rate funding request from your application is attached to this letter. We are providing the following definitions for the items in that report.

FORM 471 APPLICATION NUMBER: The unique identifier assigned to a Form 471 application by the SLD.

FUNDING REQUEST NUMBER (FRN): A Funding Request Number is assigned by the SLD to each Block 5 of your Form 471 once an application has been processed. This number is used to report to applicants and service providers the status of individual funding requests submitted on a Form 471.

FUNDING STATUS: Each FRN will have one of the following definitions:

1. An FRN that is "Funded" is approved at the level that the SLD determined is appropriate for this FRN. The funding level will generally be the level requested unless the SLD determines during the application review process that some adjustment is appropriate.
2. An FRN that is "Not Funded" is one for which no funds were committed. The reason for the decision will be briefly explained in the "Funding Commitment Decision Explanation." An FRN may be "Not Funded" because the request does not comply with program rules, or because the total amount of funding available for this Funding Year was insufficient to fund all requests.
3. An FRN that is "As Yet Unfunded" reflects a temporary status that is assigned to an FRN when the SLD is uncertain at the time the letter is generated whether there will be sufficient funds to make commitments for requests for Internal Connections at a particular discount level. For example, if your application included requests for discounts on both Telecommunications Services and Internal Connections, you might receive a letter with funding commitments for your Telecommunications Services funding requests and a message that your Internal Connection requests are "As Yet Unfunded." You would receive one or more subsequent letters regarding the funding decision on your Internal Connections requests.

SERVICES ORDERED: The type of service ordered from the service provider, as shown on your Form 471.

SPIN (Service Provider Identification Number): A unique number assigned by the Universal Service Administrative Company to service providers seeking payment from the Universal Service Fund for participating in the universal service support mechanisms. A SPIN is also used to verify delivery of services and to arrange for payment.

SERVICE PROVIDER NAME: The legal name of the service provider.

CONTRACT NUMBER: The number of the contract between the eligible party and the service provider. This will be present only if a contract number was provided on your Form 471.

BILLING ACCOUNT NUMBER: The account number that your service provider has established with you for billing purposes. This will be present only if a Billing Account Number was provided on your Form 471.

SERVICE START DATE: The date services were reported to start for this FRN on your Form 471.

CONTRACT EXPIRATION DATE: The date the contract expires. This will be present only if a contract expiration date was provided on your Form 471.

SITE IDENTIFIER: The Entity Number listed in Form 471, Block 5, Item 22a. This will be present only for "site specific" FRNs.

ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE RECURRING CHARGES: Eligible monthly pre-discount amount approved for recurring charges multiplied by number of months of recurring service approved for the funding year.

ANNUAL PRE-DISCOUNT AMOUNT FOR ELIGIBLE NON-RECURRING CHARGES: Annual eligible non-recurring charges approved for the funding year.

PRE-DISCOUNT AMOUNT: Amount in Form 471, Block 5, Item 23I, as determined through the application review process.

DISCOUNT PERCENTAGE APPROVED BY THE SLD: The discount rate that the SLD has approved for this service.

FUNDING COMMITMENT DECISION: This represents the total amount of funding that the SLD has reserved to reimburse your service provider for the approved discounts for this service for this funding year. It is important that you and your service provider both recognize that the SLD should be invoiced and the SLD may direct disbursement of discounts only for eligible, approved services actually rendered.

FUNDING COMMITMENT DECISION EXPLANATION: This entry provides an explanation of the amount in the "Funding Commitment Decision."

FUNDING COMMITMENT REPORT

Form 471 Application Number: 425310
Funding Request Number: 1175653 Funding Status: Funded
Services Ordered: Telecommunications Service
SPIN: 143012431 Service Provider Name: Puerto Rico Telephone Company, I
Contract Number: T
Billing Account Number: 787-767-6106
Service Start Date: 07/01/2004
Contract Expiration Date: 06/30/2005
Site Identifier: 159181
Annual Pre-discount Amount for Eligible Recurring Charges: \$4,800.00
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$.00
Pre-discount Amount: \$4,800.00
Discount Percentage Approved by the SLD: 20%
Funding Commitment Decision: \$960.00 - FRN approved; modified by SLD
Funding Commitment Decision Explanation: The site-specific discount was corrected.
The dollars requested were reduced to remove: the ineligible product(s)/services:
Key Sets, Rental Equipment, Desk Sets, and Other Charges.

Funding Request Number: 1175685 Funding Status: Funded
Services Ordered: Internet Access
SPIN: 143022659 Service Provider Name: A New Vision in Educational Serv
Contract Number: NA
Billing Account Number: 159181
Service Start Date: 07/01/2004
Contract Expiration Date: 06/30/2005
Site Identifier: 159181
Annual Pre-discount Amount for Eligible Recurring Charges: \$30,492.00
Annual Pre-discount Amount for Eligible Non-recurring Charges: \$6,020.00
Pre-discount Amount: \$36,512.00
Discount Percentage Approved by the SLD: 20%
Funding Commitment Decision: \$7,302.40 - FRN approved; modified by SLD
Funding Commitment Decision Explanation: The site-specific discount was corrected.
The category of service was changed from Internet Access to Internal Connections in
accordance with program rules.

USAC

Schools and Libraries Division
Box 125 - Correspondence Unit
80 South Jefferson Road
Whippany, New Jersey 07981

*Whippany
80 South Jefferson Road
Box 125
NJ 07981*

TIME SENSITIVE MATERIAL

00230
Madeline Melgen Ed D
COLEGIO LOURDES
Road 177 Building 2021
Camino Alejandrino
Guaynabo, PR 00969-5140

